

Michigan Cheer Judges Association



Established November 1997

Constitution

Michigan Cheer Judges Association Constitution

Established November 1997

Article I NAME

The name of the Association shall be Michigan Cheer Judges Association (MCJA).

Article II PURPOSE

1. Educate our members through classes, programs, meetings, and trainings designed to improve the quality of officiating.
2. Provide a high caliber of officiating for cheer/cheerleading competitions.
3. Maintain the status of an approved Association as defined by the Michigan High School Athletic Association (MHSAA).
4. Provide mutual support to MCJA members through a professional approach to judging in cheer/cheerleading competitions.
5. Promote the MCJA Code of Ethics.
6. Provide a roster of current MCJA members and their MIGS status to MHSAA.

Article III MEMBERSHIP AND RULES

Section I Active Membership

Current membership in the Association shall be granted upon payment and maintenance of dues.

Section II Membership Status

MCJA has the right and responsibility to revoke membership from the Association if a member violates the MHSAA Code of Conduct listed in the Officials Guidebook.

Section III Membership/Fiscal Year

The membership year of the Association shall begin June 1 and end May 31.

Section IV Dues

Current association membership dues shall be established by the Board of Directors and are payable to the Treasurer.

Section V Voting

Only current members will be eligible to cast a vote and hold office.

Michigan Cheer Judges Association Constitution

Established November 1997

Article IV OFFICERS AND REPRESENTATIVES

Section I President

The President shall preside at all meetings of the Association Board of Directors and Executive Committee and is responsible for general supervision of all activities of the Association. The President shall appoint committees as herein provided. The President may not bring a motion to a vote and may not vote on a motion unless to break a tie vote.

The President or his/her appointee(s) shall represent the Association at state and national athletic organizations meetings approved by the Board of Directors.

The President shall appoint, with consent of the Board of Directors, persons to fill any vacancies that may occur on the Board of Directors. Such appointments shall be for the unoccupied term of office.

Section II President Elect

The President Elect shall be appointed by the President with the consent of the Board of Directors. The President Elect will serve one year term prior to automatically succeeding to the Office of President at the June Meeting (the beginning of the membership/fiscal year). The President Elect shall bring a motion to a vote and vote on motions. The President Elect shall perform the duties and exercise the powers of the President at the request of the President or in the event of the President's absence or disability. In addition, the President Elect shall also take over the office of the President in the event the President is unable to serve his/her term.

Section III Recording Secretary

The Recording Secretary shall be appointed by the President with the consent of the Board of Directors. The Recording Secretary may succeed him/herself in office. The Recording Secretary shall not bring a motion to a vote, nor shall he/she vote on motions. The Recording Secretary shall keep an accurate record of the minutes of all meetings of the Association and the Board of Directors and shall distribute the minutes to all concerned. The Recording Secretary shall complete the pertinent correspondence as directed by the President and/or the Board of Directors.

Section IV Executive Director

The Executive Director shall be appointed by the President with the consent of the Board of Directors. The Executive Director may succeed him/herself in office. The Executive Director shall not bring a motion to a vote, nor shall he/she vote on motions. The Executive Director shall be the liaison for national and state official's

Michigan Cheer Judges Association Constitution

Established November 1997

organizations and serve in an advisory capacity to the Board of Directors. The Executive Director shall be the liaison for the MHSAA. The Executive Director shall maintain a file and disburse all instructional materials developed by the Association.

Section V Treasurer/Membership Coordinator

The Treasurer/Membership Coordinator shall be appointed by the President with the consent of the Board of Directors. The Treasurer/Membership Coordinator may succeed him/herself in office. The Treasurer/Membership Coordinator shall not bring a motion to a vote, nor shall he/she vote on motions. The Treasurer/Membership Coordinator shall receive and disburse all Association funds and keep records of memberships and financial transactions. He/she will make an annual written report to the members showing all business transactions of the Association for the previous year. The Treasurer/ Membership Coordinator shall update and maintain the membership roster.

Section VI Communication Secretary

The Communication Secretary shall be appointed by the President with the consent of the Board of Directors. The Communication Secretary may succeed him/herself in office. The Communication Secretary shall not bring a motion to a vote, nor shall he/she vote on motions. The Communication Secretary shall complete the pertinent electronic correspondence as directed by the President and/or the Board of Directors. He/she will work with the Treasurer/Membership Coordinator to maintain an accurate email distribution list. The Communication Secretary will be responsible for electronic communications to the membership.

Section VII Representatives

The Representatives shall be voted on by the current Membership and shall succeed him/herself in office if re-elected by the Membership during the end-of-term election. The Representatives shall bring motions to a vote and shall vote on motions. Representatives should represent all areas of the state. In order to become a candidate for the position of Representative, an individual must have been a current member of MCJA for at least five years prior to the election. Individuals wishing to become a candidate for the position of Representative must notify the nominations Committee in writing by April 1. The Nominations Committee will present a slate to the membership for electronic vote by the membership. The candidate receiving the majority of votes will be elected for a two-year term.

Section VIII Past President's Council

The Past President's Council shall consist of Past MCJA Presidents. The Council shall bring a motion to a vote and shall have one collective vote on motions. The Past-President's Council shall consist of Past-Presidents with the immediate Past

Michigan Cheer Judges Association Constitution

Established November 1997

President serving as chairperson of the Council. This Council shall serve the Presidents and the Board of Directors in an advisory capacity.

Section IX Recruiting/Mentorship Coordinator

The Recruiting/Mentorship Coordinator shall be appointed by the President with the consent of the Board of Directors. The Recruiting/Mentorship Coordinator may succeed him/herself in office. The Recruiting/Mentorship Coordinator shall not bring a motion to a vote, nor shall he/she vote on motions. The Recruiting/Mentorship Coordinator shall attract participants by making Competitive Cheer officiating information available in writing, online or in person to interested parties. The Recruiting/Mentorship Coordinator shall also provide a practical and impactful mentoring system to train confident and capable Competitive Cheer officials.

Section X Honorary Board Members

The Honorary Board Members shall be appointed by the President with the consent of the Board of Directors. There are no set terms for Honorary Board members. The Member shall not bring a motion to a vote, nor shall he/she vote on motions. However, if he/she actively serves on a Board Committee, he/she has voting rights on that particular committee.

Article V GOVERNMENT

Section I Board of Directors

Administrative control and executive authority of the Association shall be vested in the Board of Directors that shall consist of the President, President Elect, Past President's Council, Recording Secretary, Treasurer/Membership Coordinator, Communication Secretary, Recruiting/ Mentorship Coordinator, Executive Director, Elected Representatives, and Honorary Board Members.

Section II Meetings

The Board of Directors shall meet at least four times per year, the first meeting taking place in June. The calendar of meetings will be set at the June meeting. Additional meetings to conduct business may be called by the President throughout the year as appropriate.

Section III Duties

It shall be the duty of the Board of Directors to:

1. Act on all matters pertaining to the activities of the Association.
2. Enact By-Laws to this Constitution.
3. Approve or disapprove proposed amendments to this Constitution.

Michigan Cheer Judges Association Constitution

Established November 1997

Section IV Voting Procedures

Any actions taken shall be based upon simple majority votes of those present at a regular business meeting.

Voting members of the Board of Directors shall be those elected members, the President Elect and the Past-President's Council. Only voting members may present and second motions before the Board of Directors.

For elections, the positions of President Elect, Recording Secretary, Executive Director, Treasurer/Membership Coordinator, Communication Secretary, Recruiting/Mentorship Coordinator, and Honorary Board Members shall be appointed by the President with the consent of the Board of Directors. These positions may succeed themselves in office except for President Elect.

Section V Committees

Committees shall be appointed by the President subject to approval of the Board of Directors. The Board of Directors shall name one of the approved committee members as Chairperson of each Committee.

The President may appoint such committees as he/she deems necessary to properly carry out the business and program of the Association. Committees may be dissolved upon a vote of the Board of Directors.

Section VI Rules of Order

Robert's Rules of Order shall govern all meetings of the Association and the Board of Directors.

Michigan Cheer Judges Association Constitution

Established November 1997

Section VII Code of Ethics

MCJA CODE OF ETHICS

1. Execute and honor Contracts.
2. Be prepared physically and mentally to officiate.
3. Honor the sport of Competitive Cheer with positive promotion whenever an opportunity is provided.
4. Officiate according to the rules and manual adopted for MHSAA.
5. Social Media – do not comment or engage in any conversations regarding cheer and/or officiating.
6. Support fellow officials with inclusiveness and kindness; assist new officials whenever necessary.
7. Hold to and maintain the basic tenets of officiating: honesty, integrity, neutrality, respect, sensitivity, professionalism, discretion, and tactfulness.

Article VI AMENDMENTS AND BY LAWS

Section I Procedure

This Constitution may be amended by an affirmative majority of the Association members casting votes provided:

1. The proposed amendment has been submitted to the members in writing 30 days prior to the vote.
2. The Board of Directors has approved the proposed amendment.
3. The vote may be taken at the annual meeting or electronically.

Section II By-Laws, Adoption, Amendments, Repeal

By-Laws of the Association may be adopted, amended, or repealed by a majority affirmative vote of the Board of Directors at a regular meeting or by a majority affirmative vote of the membership at the annual membership meeting or electronically.

Section III Elections

Representative vacancies on the MCJA Board are filled by self-nomination and member vote. Candidates must meet the following qualifications:

- Five (5) consecutive MHSAA Competitive Cheer Official registration.
- Five (5) consecutive MCJA member registration.
- Member in Good Standing (MIGS) five (5) consecutive years.
- Nomination form submitted by due date.

There shall be a Nominations Committee consisting of five (5) current members of the Association: three (3) Past-Presidents (when possible), and two (2) current non-

Michigan Cheer Judges Association Constitution

Established November 1997

officer members. The slate will be presented to the membership for a vote prior to May 1. The Nominations Committee will conduct the election that will be concluded no later than June 1. The candidates with the majority affirmative votes will be determined elected. Each of the candidates elected will serve a two-year term with the exception of President and President Elect.

In the event the majority affirmative votes cannot be determined due to a tie vote between candidates, a run-off election shall be held among only those candidates who were tied for the final open position. Nominations will not be reopened. Balloting must continue until one candidate achieves a majority vote. The balloting window to resolve the tie shall be open for 72 hours. While the tie is being resolved, the other elected candidates shall begin serving their respective terms. The nominations committee shall continue to conduct and monitor the election until the election tie is resolved.

Michigan Cheer Judges Association Constitution

Established November 1997

AMENDMENTS TO CONSTITUTION

Article IV – Officers and Representatives – Section X – 2023 November

Section X Honorary Board Members

The Honorary Board Members shall be appointed by the President with the consent of the Board of Directors. There are no set terms for Honorary Board members. The Member shall not bring a motion to a vote, nor shall he/she vote on motions. However, if he/she actively serves on a Board Committee, he/she has voting rights on that particular committee.

Article V – Government – Section I – Board of Directors – 2023 November

Section I Board of Directors

“and Honorary Board Members.” (Added to end of paragraph.)

Article V – Government – Section IV – Voting Procedures – 2023 November

The positions of Recording Secretary, Treasurer/Membership Coordinator, Communications Secretary, Recruiting/Mentorship Coordinator, and Honorary Board Members shall be appointed by the President with the consent of the Board of Directors and may succeed him/herself in office. The Recording Secretary, Communications Secretary, Treasurer, Recruiting/Mentorship Coordinator, and Honorary Board Members shall not bring a motion to a vote, nor shall he/she vote on motions. (Added Honorary Board Members in the paragraph.)

Article V – Government – Section VII – Code of Ethics – 2023 November

MCJA CODE OF ETHICS (added)

1. Ensure healthy governance
2. Lead strategically
3. Ensure financial stability
4. Support and supervise the Executive Director
5. Be an Ambassador

Article VI – Amendments and By Laws – Section III - Elections – 2023 November

Vacancies on the MCJA Board are filled by self-nomination and member vote. Candidates must meet the following qualifications:

- Three (3) consecutive MHSAA Competitive Cheer Official registration.
- Three (3) consecutive MCJA member registration.
- Nomination form submitted by due date.

(To be the first paragraph of the Section.)

Michigan Cheer Judges Association Constitution

Established November 1997

Section VI Communications Secretary – 2022 March

Shall complete the pertinent electronic correspondence as directed by the President and/or the Board of Directors. Works with the Treasurer/Membership Coordinator to maintain accurate email distribution list. Will be responsible for electronic communications to the membership.

Section III Elections – 2021 November

In the event the majority affirmative votes cannot be determined due to a tie vote between candidates, a run-off election shall be held among only those candidates who were tied for the final open position. Nominations will not be reopened. Balloting must continue until one candidate achieves a majority vote. The balloting window to resolve the tie shall be open for 72 hours. While the tie is being resolved, the other elected candidates shall begin serving their respective terms. The nominations committee shall continue to conduct and monitor the election until the election tie is resolved.

Article IV OFFICERS AND REPRESENTATIVES – 2019 June

Section IX Recruiting/Mentorship Coordinator

The Recruiting/Mentorship Coordinator shall attract participants by making Competitive Cheer officiating information available in writing, online or in person to interested parties. The Recruiting/Mentorship Coordinator shall also provide a practical and impactful mentoring system to train confident and capable Competitive Cheer officials.

Article V GOVERNMENT – 2019 June

Section IV Voting Procedures

The positions of Secretary, Treasurer, and Recruiting/Mentorship Coordinator shall be appointed by the President with the consent of the Board of Directors and may succeed him/herself in office. The Secretary, Treasurer, and Recruiting/Mentorship Coordinator shall not bring a motion to a vote, nor shall he/she vote on motions.